

Sublette Softball League Bylaws

Article I **PURPOSE**

Article I. Name and Principal Office

Section 1. The name of this association shall be Sublette Softball League, a Wyoming nonprofit corporation organized pursuant to the Wyoming Nonprofit Corporation Act. Its duration shall be perpetual.

Section 2. The principal office of the Corporation shall be located at ____ Street, Pinedale, WY 82941. The Corporation may have such other offices, either within or without the State of Wyoming, as the Board of Directors may determine or as the affairs of the corporation may require from time to time.

Section 3. The Corporation shall have and continuously maintain in the State of Wyoming a registered office, and a registered agent whose business office is identical with such registered office, as required by the law of the State of Wyoming. The registered office may be, but need not be, identical with the principal office in the State of Wyoming, and the address of the registered office may be changed from time to time by the Board of Directors.

Article II. Purpose

Section 1.

The purposes for which this corporation is organized are charitable and educational, and its primary objective is to administer and promote softball in Pinedale, Wyoming.

The receipt, administration and distribution of public and/or private funds obtained by the corporation in connection with any activities related to the above purposes; provided, however, that the Program shall only engage in activities that are in the purview of Section 501(c)(3) of the Internal Revenue Code of 1986 or corresponding sections of any prior or future law.

Section 2. It is the intent of the Program to qualify as a nonprofit, tax-exempt entity pursuant to Section 501(c)(3) of the Internal Revenue Code of 1954, as now or hereafter amended. In order to effectuate such intent, no part of the net earnings of the Program shall inure to the benefit of any of its members or any other individual;

and the Program shall not participate in, or intervene in, any political campaign on behalf of any candidate for public office.

Sublette Softball League is referred to as SSL herein:

ARTICLE II **BOARD OF DIRECTORS**

Section 1: The Board of Directors shall consist of not more than nine members; four of these members will serve as elected officers.

Section 2: Terms shall be staggered. At the initial board appointment half of the members shall serve a one (1) year term, and the other half shall serve a two (2) year term. Following the initial appointment terms will be two (2) years. There will be no term limits. Only one member of any family shall be a voting member of the board.

Section 3: Any member desiring to resign shall submit their resignation in writing to the Secretary, who shall present it to the Board for action.

Section 4: Vacancies will be filled by the signed or verbal recommendations of one board member, seconded by another member, and by a majority vote of the members. Vacancies shall be filled by interested individuals who have been actively involved in the softball program as a captain, player, or active volunteer for at least one season prior to seeking a spot on the board.

Section 5: When board terms expire, any board member or any league member attending the Fall meeting may make nominations for positions on the board.

Article III **ELECTED OFFICERS**

Section 1 - The officers of SSL shall be a President, Vice President, Secretary and Treasurer.

Section 2 - The officers of the board shall be elected from the board membership by a majority of the Board. The term of office shall be two (2) years. There will be no term limits.

Section 3 - Any vacancy because of death, resignation, removal, or otherwise vacated shall be filled by the Board for the non-expired portion of the term.

Article IV
REMOVAL

Section 1 - A board member may be removed from the board and forfeit their position as elected office for failing to carry out expected duties or conduct detrimental to SSL. To remove a board member, a written complaint must be presented to the Board. The complaint will be reviewed and investigated by the Board. If, and only if, sufficient justification exists, a hearing will be held. A majority vote of all Board Members is required for the dismissal of a member.

Article V
VOTING

Section 1 - Each member of the Board of Directors shall be entitled to one vote. In the event of a tie, the Director will cast the deciding vote. All issues shall be decided by a majority vote of the Board of Directors.

Article VI
MEETINGS

Section 1 - The Board shall meet at the minimum once in the spring, fall, and mid-season at a time, date, and location agreed to by the board members. All board members shall be notified of the intent to meet. All meetings are open to league participants. There shall be at least one meeting per year where league participants are actively invited to attend and provide comment.

Article VII
MINUTES

Section 1 - The Secretary shall keep a written record of the meetings. In the absence of the Secretary, the Director shall appoint another Board Member present to fulfill this duty. These minutes shall be approved and made official at the following Board of Directors meeting.

Article VIII

DUTIES OF BOARD OF DIRECTORS:

Section 1:

The **SSL Board of Directors** duties shall be inclusive of, but not limited to:

- A. The general administration of the league's affairs.
- B. Setting player fees and confirming eligibility.
- C. Establishing supplemental playing rules in addition to ASA governed rules.
- D. Establishing guidelines for league play.
- E. Establishing guidelines for tournament teams.
- F. Preparing an annual budget
- G. Making final decisions regarding disciplinary actions of SSL members.
- H. Settling any grievances submitted by SSL members.

Section 2:

Duties of the President:

The President will supervise all affairs of the organization; preside over all meetings of the Board; sign all official documents of the organization; break ties in voting matters, and serve as ex-official member of all committees.

Section 3:

Duties of the Vice President:

The Vice President will perform the duties of the President in the event of the inability of the President to act. The Vice President shall act as liaison between committees and the Board. The Vice President shall perform other duties as assigned by the President or the full Board.

Section 4:

Duties of the Secretary:

The Secretary shall record all minutes of meetings and maintain a file of all correspondence, forms, and documents pertinent to the activities of SSL. The Secretary shall perform other such duties, as the Board of Directors shall prescribe.

Section 5:

Duties of the Treasurer:

The Treasurer shall have charge and custody of and be responsible for all funds of the SSL organization; receive and give receipts for moneys due and payable to the organization; deposit all moneys in the name of the organization, and pay all expenses upon the approval of the Board. The Treasurer shall be responsible for providing a treasurer's report at each meeting and for presenting a written financial report at the Fall board meeting. The Treasurer shall also assist in helping prepare the budget and file any necessary papers with the IRS.

Article IX

SPECIAL POSITIONS & COMMITTEES

The Board of Directors may appoint an individual for a special position or for needed committees. A chairperson or special position should be a board member. Members of special committees do not need to be a member of the Board. Each committee chairperson shall report activities to the Board as requested. The chairperson may designate the members to assist with the committee. One person may be chair of more than one committee as necessary. The following special positions or committees may be established as needed each year.

A. Umpire Manager will:

- schedule umpires for all league and tournament games
- notify umpires of cancellations and rescheduling
- submit information to treasurer for payment of umpires
- organize umpire training
- enforce all rules and regulations of SSL.

B. Scheduling Manager will:

- organize and compile team rosters
- complete and distribute schedules
- distribute necessary paperwork
- organize league sign-ups
- forward team rosters and fees to ASA

C. Fields and Equipment Manager will:

- prepare a fields and equipment budget for approval by the Board of Directors. This budget shall include but is not limited to: balls, chalk, paint, bases, etc.
- be responsible for keeping equipment organized and the ballfield building neat & clean
- submit an inventory to Board

- will arrange for the field to be prepared for games
- act as a liaison to Public Works for field maintenance
- organize any end of the season awards, etc.

D. Fundraiser & Publicity Manager will:

- present ideas for approval by the Board
- organize and recruit sponsorships & fundraising activities
- ensure that sponsor & fundraiser donors are thanked
- collect umpire scorecards and report scores, game and tournament schedules to sports editors of local newspaper

Article X

GRIEVANCES BY SSL MEMBERS

Section 1 - In order for a grievance to be addressed by the Board of Directors, it must be put in writing (email is acceptable) and given to any member of the Board of Directors. The Board will then discuss the grievance and make any necessary decisions.

Article XI

SIGN-UP POLICIES

Section 1 - Refunds. Team fee refunds will not be given after the game schedule has been distributed.

Section 2 - Player Changes. Adding players is permitted until the fourth week of regular league play.

Article XII

BY-LAW CHANGES

These bylaws may be changed if a proposal is presented in writing at any board meeting and approved by a majority vote at two consecutive meetings.

Article XIII. Dissolution

In the event of dissolution of the corporation, the residual assets of the corporation shall be distributed to a private, nonprofit corporation which is an exempt organization as described in Section 501(c)(3) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future law, selection of which corporation may be designated prior to dissolution.

Adopted by the SSL Board of Directors this ____ day of _____, 2012.

1. _____
Print Name Signature

2. _____
Print Name Signature

3. _____
Print Name Signature

4. _____
Print Name Signature

5. _____
Print Name Signature

6. _____
Print Name Signature

7. _____
Print Name Signature

8. _____
Print Name Signature

9. _____
Print Name Signature